

# CERP Guidance Memorandum

South Florida Water Management District – Jacksonville District, U.S. Army Corps Of Engineers

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**CGM NUMBER-REVISION:** 019.01

**EFFECTIVE DATE:** 11/06/02

**CATEGORY:** PIR

**SUBJECT:** Contracting Work for Project Implementation Reports/Pilot Project Design Reports

## **DESCRIPTION:**

The purpose of this paper is to provide guidance to each Project Delivery Team (PDT) on the use of contract support for a project during the preparation of the Project Implementation Report (PIR) or Pilot Project Design Report (PPDR). The PIR/PPDR is a result of the requirements contained in the Water Resources Development Act of 2000 (WRDA 2000) regarding completion of the formulation of the individual projects within the Comprehensive Everglades Restoration Plan (CERP). The PIR/PPDR preparation will involve the refinement of the base and future without project conditions for the project area, the identification and analysis of potential alternatives, the identification and selection of the preferred alternative, detailed engineering analysis of the recommended plan including the quantification of water made available by the project to be used in developing reservations, preparation of an operating manual, preparation and inclusion of an integrated NEPA document (either an Environmental Impact Statement or Environmental Assessment), and recommendations for plan implementation. In addition to the technical and scientific work required, extensive efforts will be required to involve various stakeholders and the general public throughout the process through public workshops, meetings, and other outreach efforts.

Due to the large number of PIR/PPDRs that are now and will be underway for the CERP, the use of contractor support is vital to the successful and timely completion of the numerous activities required. It is anticipated that contract support will be provided separately through both the respective contracting procedures of the U.S. Army Corps of Engineers (USACE) and/or South Florida Water Management District (SFWMD). The challenge that confronts the PDTs in preparation of the PIR/PPDRs is the proper engagement of contract support in the process. This is intended to bridge the gap between the Comprehensive Review Study (Restudy) report and detailed design required to implement the CERP. It is also intended to be a formulation document that provides the basis for final recommendation to Congress or the Assistant Secretary of

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This document provides working level guidance to assist Project Delivery Teams in the implementation of the Comprehensive Everglades Restoration Plan (CERP) program executed between the South Florida Water Management District and the U.S. Army Corps of Engineers. The guidance does not constitute policy for either agency nor does it create authority beyond that granted to any agency member carrying out their duties. Guidance reflecting agency policy on subjects listed in the guidance memoranda section of the programmatic regulations for CERP will be issued when the final programmatic regulations are adopted, using the process stated in the regulations.

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the Army for Civil Works (ASA(CW)) for construction authorization. Thus, the engagement of contract support must recognize the unique nature of these documents and some inherent Federal government functions that must be preserved.

## **GUIDANCE:**

Each PDT is responsible for the development of its respective PIR/PPDR. The engagement of contract support will be necessary for many projects to provide technical analyses such as geo-technical investigations, hydrologic analysis, structural design, and other technical and professional products and services, as well as administrative support related to meeting facilitation, public involvement, and report assembly and production, including document preparation. It is recognized that there are differences in the contractual relationship of the USACE and the SFWMD. The USACE requires specific preparation and delivery of products while avoiding personal service, whereas the SFWMD can engage contractors more as an extension of staff to assist in performance of work.

## **APPLICATION:**

Under these two scenarios, the CESAJ Planning Technical Leader may engage a USACE contractor to provide specific products to the PDT, such as those identified above, to assist in the preparation of the PIR/PPDR. The SFWMD contractor, in addition to the professional staff role identified above, may participate in the PDT as a designated representative and technical lead in assigned areas of the SFWMD part of the team. Regardless of the method of support, the PDT remains responsible for the development of the PIR/PPDR. The PDT will be the author of the main report, particularly of the plan formulation and recommendations portion of the report. The PDT will always include membership from the USACE planning staff for preparation of these parts. This guidance also applies equally to the preparation of Pilot Project Design Reports and all other decision documents generated as a part of this program.

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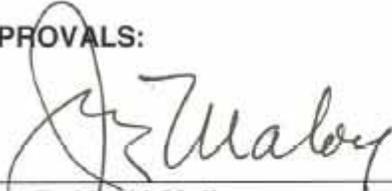
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APPROVALS:



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